

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Ave.
Lakewood, California 90713

REGULAR MEETING AGENDA

Regular Meeting
June 29, 2023

8:15 a.m.

ADDENDUM
PAGE NO.

I. GENERAL COMMUNICATION FUNCTIONS

Pursuant to Government Code section 54954.3, section (b)(1) and Chaffee vs. San Francisco Public Library Commission (2005) 134 Cal App 4th 109, each speaker will be provided up to three (3) minutes to make their comments on an agenda item. You will be provided a one-minute and thirty second warning before your time to speak is up.

1. Call to order
2. Renewal of Pledge of Allegiance to the Flag of the United States of America
3. Roll
4. **APPROVE** the Minutes of the Special Meeting of June 13, 2023 and Regular Meeting of June 15, 2023 1-6
5. **RECEIVE** correspondence and refer it to proper order of Business or to the Executive Officer, Personnel Commission for processing
6. **HEAR** public on items not listed on the agenda
7. **HEAR** report from the Executive Officer

II. CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Chief Technology Officer 7-8
2. **RATIFY** job announcement bulletin for Cyber Security Manager – Recruitment Extended 9-10
3. **RATIFY** job announcement bulletin for District Security Officer 11-12
4. **RATIFY** job announcement bulletin for Heavy Truck Driver 13-14
5. **RATIFY** job announcement bulletin for Instructional Aide – Expanded Learning 15
6. **RATIFY** job announcement bulletin for Intermediate Payroll Accounting Technician 16-17
7. **RATIFY** job announcement bulletin for Recreation Aide – Expanded Learning 18
8. **RATIFY** job announcement bulletin for Senior Accounting Assistant 19-20

9.	APPROVE the certification of Custodian (Catalina Island) eligibility list 23-0030-0139 established 06/30/2023	21
10.	APPROVE the certification of Head Start Instructional Aide – Bilingual Spanish eligibility list 23-0245-5235 established 06/28/2023	21
11.	APPROVE the certification of Instructional Aide - Art eligibility list 23-0313-5311 established 06/22/2023	21
12.	APPROVE the certification of Instructional Aide – Educare Bilingual Spanish eligibility list 23-0267-5205 established 06/26/2023	21
13.	APPROVE the certification of Instructional Aide - Special eligibility list 23-0322-0448 established 06/28/2023	21
14.	APPROVE the certification of Library/Media Assistant eligibility list 23-0284-0465 established 06/30/2023	21
15.	APPROVE the certification of Library/Media Assistant eligibility list 23-0302-0465 established 06/26/2023	21
16.	APPROVE the certification of Mail Delivery Driver eligibility list 23-0278-0219 established 06/28/2023	22
17.	APPROVE the certification of Nutrition Services Worker eligibility list 23-0311-5068 established 06/27/2023	22
18.	APPROVE the certification of Recreation Aide eligibility list 23-0309-5255 established 06/28/2023	22
19.	APPROVE the certification of Senior Program Manager, Facilities Development and Planning eligibility list 23-0270-5307 established 06/28/2023	22
20.	APPROVE the certification of Staff Secretary – Bilingual Spanish eligibility list 23-0285-5085 established 06/28/2023	22
21.	APPROVE the Extension of Site Specialist – Student Engagement eligibility list 22-0244-5300	22
III.	OLD BUSINESS	
1.	ANNUAL ELECTION OF OFFICERS per PC Rule 2.6	23
IV.	NEW BUSINESS	
	None	
V.	OTHER ITEMS	
	None	
VI.	NEXT REGULAR MEETING	
	July 13, 2023 at 8:15 a.m. at 4400 Ladoga Ave., Lakewood, CA 90713	
VII.	CLOSED SESSION	

1. Public employee performance evaluation – Executive Officer, Personnel Commission and Classified Employment

VIII. ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

Persons requiring accommodation in order to view the agenda or participate in the meeting may make the request for accommodation to the Executive Officer, Personnel Commission at 562-435-5708 at least 24 hours in advance of the meeting. (Government Code 54954.2 (a)).

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Ave.
Lakewood, CA 90713

MINUTES
Special Meeting

June 13, 2023

The Special Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Tuesday, June 13, 2023 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
Terence Ulaszewski
Linda Vaughan

STAFF MEMBERS PRESENT

Mindi Ritter, Senior Administrative Secretary.

GUESTS PRESENT

Stacey Lewis, CEO, HR Interrupted; Yumi Takahashi, Chief Business and Financial Officer and David Zaid, Assistant Superintendent, Human Resource Services.

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, June 15, 2023 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Ave., Lakewood, CA 90713.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:16 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 10:33 a.m. and the following reportable action was taken:

The Personnel Commission discussed the appointment of an Interim Executive Officer, Personnel Commission and Classified Employment, and directed the Chairperson to discuss the opportunity with the individual.

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 10:34 a.m.

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Ave.
Lakewood, CA 90713

MINUTES
Regular Meeting

June 15, 2023

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, June 15, 2023 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
Terence Ulaszewski
Linda Vaughan

STAFF MEMBERS PRESENT

Maria Braunstein, Personnel Analyst; Susan Leaming, Personnel Analyst; Jesus Rios Jr., Certification Services Manager; Amy Van Fossen, Associate Personnel Analyst; Mindi Ritter, Senior Administrative Secretary; Oralia Leyva, Employment Services Supervisor; Judith Alonso, Human Resources Technician; Andrea Armas, Human Resources Technician; Ashleigh Fernando, Human Resources Technician; Anne Follett, Human Resources Technician; Joanna Guzman, Human Resources Technician; Vanessa Ortiz, Human Resources Technician; Mari Rojas, Human Resources Technician; Jazmin Salgado, Human Resources Technician; Silaue Taeleifi, Human Resources Technician; and Veronica Bustamante, Human Resources Assistant.

GUESTS PRESENT

Cynthia Young, Senior Director of Early Childhood Education and Expanded Learning; Steven Rockenbach, Director of Employee Relations and Ethics; Lord Galayo, CSEA Chapter Communication Officer; Eric Larsen, CSEA Site Representative Coordinator; and Ramona Burton, Campus Staff Assistant.

MINUTES OF REGULAR MEETING APPROVED

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of June 1, 2023.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE CORRESPONDENCE

None

PUBLIC HEARD

Ramona Burton, Campus Staff Assistant, shared her concerns regarding her recent administrative transfer and how she was communicated with during the process. Commissioner Vaughan explained that the Commission could not ask questions as this is not an agenda item and asked Amy Van Fossen, Associate Personnel Analyst, to follow

up with Ms. Burton after the meeting. Commissioner Ulaszewski suggested Ms. Burton contact her union representation if she believed the transfer process was not followed correctly. Commissioner Bender also explained that there is process in place to file grievances, and Ms. Burton should follow that process and contact her union representation within the designated ten day time frame.

REPORT FROM
EXECUTIVE OFFICER

Amy Van Fossen, Associate Personnel Analyst, deferred to the department units for their reports.

Maria Braunstein, Personnel Analyst, reported 327 recruitments were opened during fiscal year 2022-2023, an increase of 50% since fiscal year 2019-2020. Ms. Braunstein reported there are 47 recruitments in progress and 17 pending. Ms. Braunstein acknowledged Joanna Guzman, Human Resources Technician, for her work filling Custodian vacancies. Ms. Braunstein reported that meetings have been held with several departments in the District to promote continuously open recruitments. Ms. Braunstein thanked staff, Christopher Itson, Assistant Director of Marketing and Media Services, Cynthia Young, Senior Director of Early Childhood Education and Expanded Learning, and all District departments for their collaborative efforts to fill vacancies.

Jesus Rios Jr., Certification Services Manager, thanked Veronica Bustamante, Human Resources Assistant, Monica Gaytan, Human Resources Assistant, Joanna Guzman, Human Resources Technician, and Oralia Leyva, Employment Services Supervisor, for their efforts with the Custodian recruitment and group interviews. Mr. Rios reported that he will be meeting with Nutrition Services to discuss implementing this model of interviewing candidates.

Susan Leaming, Personnel Analyst, announced the promotion of Monica Gaytan, Human Resources Assistant to Human Resources Technician in the Recruitment and Testing unit. Ms. Leaming explained that Veronica Bustamante, Human Resources Assistant, will move into this position which works in the front lobby and also provides support to the Classification Services unit.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Communications and Public Information Director – Recruitment Extended
2. **RATIFY** job announcement bulletin for Cyber Security Manager
3. **RATIFY** job announcement bulletin for Information Technology Portfolio Manager
4. **RATIFY** job announcement bulletin for Instructional Aide – Catalina Island
5. **RATIFY** job announcement bulletin for Nutrition Services Payroll Technician
6. **RATIFY** job announcement bulletin for Nutrition Services Worker
7. **RATIFY** job announcement bulletin for Student Data Systems Coordinator
8. **APPROVE** the certification of Custodian eligibility list 23-0257-0139 established 06/06/2023

9. **APPROVE** the certification of District Security Officer eligibility list 23-0300-5202 established 06/16/2023
10. **APPROVE** the certification of Head Start Instructional Aide eligibility list 23-0244-0657 established 06/01/2023
11. **APPROVE** the certification of Instructional Aide - Educare eligibility list 23-0266-5205 established 06/15/2023
12. **APPROVE** the certification of Instructional Aide - Educare eligibility list 23-0292-5205 established 06/14/2023
13. **APPROVE** the certification of Instructional Aide - Special eligibility list 23-0304-0448 established 06/12/2023
14. **APPROVE** the certification of Kids' Club Assistant eligibility list 23-0273-0694 established 06/09/2023
15. **APPROVE** the certification of Nutrition Services Worker eligibility list 23-0299-5068 established 06/09/2023
16. **APPROVE** the certification of Nutrition Services Worker eligibility list 23-0310-5068 established 06/13/2023
17. **APPROVE** the certification of Recreation Aide eligibility list 23-0308-5255 established 06/07/2023

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to ratify items 1-7 and approve items 8-17 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

NEW BUSINESS

1. **APPROVE** the Revision of a Classification – School Data Technician

Following discussion, a motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve New Business Item 1.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

2. **APPROVE** the Expanded Learning Opportunities Program Classification Review

Following discussion, a motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to approve New Business Item 2.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

- APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 20994309

New Business Item 3 was moved into closed session.

- APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 30832064

New Business Item 4 was moved into closed session.

OLD BUSINESS

- ANNUAL ELECTION OF OFFICERS** per PC Rule 2.6

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to postpone the Annual Election of Officers until the next Personnel Commission meeting.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OTHER ITEMS

None

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, June 29, 2023 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Ave., Lakewood, CA 90713.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:49 a.m and asked staff to remain present.

OPEN SESSION

The Personnel Commission returned to open session at 9:44 a.m. with the following reportable actions.

- APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 20994309

Following discussion, a motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve the recommendation to remove the Applicant from the eligibility list.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

2. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 30832064

Following discussion, a motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve the recommendation to remove the Applicant from the eligibility list and the Applicant may reapply with proper documentation after June 15, 2025.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

Commissioner Vaughan announced that Susan Leaming, Personnel Analyst, has been appointed as the Interim Executive Officer, Personnel Commission and Classified Employment, effective June 15, 2023.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned 9:45 a.m.

ABOUT OUR DISTRICT

The Long Beach Unified School District has earned a reputation as one of America's finest school systems, winning many awards as a national and international model of excellence. The Global Education Study by the nonprofit Battelle for Kids organization lists LBUSD among five of the world's highest performing school systems. LBUSD also is one of the world's top 20 school systems – and one of the top three in the U.S. – in terms of sustained and significant improvements, according to a report described as the most comprehensive analysis of global school system reform ever assembled. The study was conducted by McKinsey & Company, a trusted advisor and counselor to many of the most influential businesses and institutions in the world. McKinsey serves more than 70 percent of Fortune magazine's most admired companies.

The school district was named a national winner of the Broad Prize for Urban Education, recognizing America's best urban school system for increasing student achievement. LBUSD is a five-time finalist for the prize. The district also was listed among California "Districts Beating the Odds" by the Learning Policy Institute. Long Beach was identified as a "positive outlier" district where Hispanic, white and African American students achieve at higher than predicted levels, performing better than students of similar racial, ethnic and socioeconomic backgrounds in most other districts.

LBUSD also earned the District of the Year award from the national business news publisher Industry Dive and its publication, Education Dive. The honor is part of the Dive Awards recognizing education's "top disruptors and innovators."

Established in 1885 with fewer than a dozen students meeting in a borrowed tent, LBUSD now educates nearly 70,000 students, from preschool to high school, in 85 public schools located in the cities of Long Beach, Lakewood, Signal Hill, and Avalon on Catalina Island. With a team of more than 12,000 full-time and part-time employees, the school district is the largest employer in Long Beach. The fourth largest school district in California, LBUSD serves one of the most diverse large cities in the United States, and dozens of languages are spoken by local students.

LBUSD was the first public school system in the U.S. to require uniforms in kindergarten through eighth grade; the first to require any third grader reading below grade level to attend mandatory summer school; and the first to end social promotion. LBUSD's reforms have paid off with record attendance and low absenteeism, more students taking college preparatory courses, and safer schools. Local schools continue to post significant gains in student achievement.

These are the hallmarks of one of America's finest school systems. A total commitment to continuous improvement is what makes the Long Beach Unified School District a national and international leader in preparing young men and women for success.

Dual Exam 24-0001-5309 JA *Maria Lynn Brannaman*

PERSONNEL COMMISSION



An Exciting Career Opportunity Awaits You

LONG BEACH UNIFIED SCHOOL DISTRICT

CHIEF TECHNOLOGY OFFICER

\$197,496 - \$231,920 Annually



www.lbschools.net/jobs

JOIN OUR WINNING TEAM

Come join the top Urban School District in the Nation, Long Beach Unified School District. Under the direction of the Superintendent of Schools or designee, the Chief Technology Officer will serve as a principal advisor and provide visionary, collaborative and proactive leadership in the development, implementation and direction of the District's technology and information services including educational technology, student information management and business systems. Will also assure technology solutions and strategic plans are in alignment with the mission, vision and values of the Board of Education and Superintendent of Schools. In addition, will supervise and evaluate the performance of assigned staff and perform related duties as assigned.

For full details regarding the position, go to our Personnel Commission website, select Class Specifications; choose Information Services, then Chief Technology Officer.

IDEAL CANDIDATE

Successful candidates will have a Bachelor's degree in computer science, information technology, business administration, education or a related field. A Master's degree in one of the above-mentioned fields is desirable. Certification as a Chief Technology Officer is highly preferred. Additionally, candidates will have seven years of management experience in a school district, institution of higher education or similar public agency involving the development of strategic technology plans and the direction of educational technology, student data management, and business systems.

Any other combination of education, training and experience, which demonstrates that the applicant is likely to possess the required skills, knowledge or abilities, may be considered.

SPECIAL REQUIREMENTS

A successful candidate must be in possession of a valid California Class C Driver's license, as traveling from one location to another may be required.

SALARY AND BENEFITS

The annual salary for Chief Technology Officer is \$197,496 to \$231,920 with excellent benefits and retirement package with access to IRS Codes 403(b) or 457(b) savings opportunities.

OUR QUALIFYING PROCESS

This examination process will consist initially of a "paper screening" of the applicant's training, background and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of one or any combination of the following: supplemental application; written examination(s); qualifications appraisal oral examination; performance examination; or technical oral examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations.

Positions in the senior management of the classified service shall be filled from an unranked list of eligible persons who have demonstrated managerial ability who have been found qualified for the positions as specified by the district superintendent and determined by the personnel commission.

The Board of Education acted on March 15, 2023 to designate this class as senior management in accordance with California Education Code sections 45108.05 and 45256.5.

HOW TO APPLY

All applications must be submitted online via the Avery Associate's website at <http://www.averyassoc.net/current-searches/>

Application Deadline: 4:30 p.m., Friday, July 7, 2023

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the Personnel Commission. The decision on granting reasonable accommodation will be on a case-by-case basis.

Long Beach Unified School District
Personnel Commission Office
4400 Ladoga Avenue
Lakewood, CA 90713
(562) 435-5708

http://www.lbschools.net/Departments/Personnel_Commission/

WE ARE AN EQUAL OPPORTUNITY TITLE VI/AMERIT SYSTEM EMPLOYER

ABOUT OUR DISTRICT

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Dual Exam 23-0323-5310 JA

RECRUITMENT EXTENDED

PERSONNEL COMMISSION



**An Exciting Career
Opportunity
Awaits You**

CYBER SECURITY MANAGER

\$114,795 - \$134,784 Annually



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JOIN OUR WINNING TEAM

Come join the top Urban School District in the Nation, Long Beach Unified School District. We are seeking a knowledgeable, collaborative, and visionary leader to fill the position of Cyber Security Manager. Under administrative direction, will perform lead duties in the design, installation, configuration, and operation of cyber security solutions to protect all physical and digital assets. Will monitor, troubleshoot, and respond to incidents of hardware and software related to cyber security solutions and end-point client protection systems. In addition, will provide lead technical support to other technology staff regarding cybersecurity concerns.

For full details regarding the position, go to our website, select Class Specifications, choose Information Services, then Cyber Security Manager.

IDEAL CANDIDATE

Successful candidates will have a Bachelor's degree in computer science, information technology, business administration or a related field. Additionally, candidates will have four years of information technology cyber security experience. Experience in an educational environment is preferred. Two years additional experience may be substituted for two years of the required education.

Any other combination of training and experience that could likely provide the desired skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS:

A successful candidate must provide proof of certification in two or more industry recognized security standards issued by an authorized agency at the time of application and maintain certification throughout employment in this classification. Positions in this class require the use of a personal automobile and possession of a valid California class C Driver's license, as traveling from one location to another may be required.

SALARY AND BENEFITS:

The annual salary for Cyber Security Manager is \$114,795 to \$134,784 with excellent benefits and retirement package with access to IRS Codes 403(b) or 457(b) savings opportunities.

OUR QUALIFYING PROCESS

This examination process will consist initially of a "paper screening" of the applicant's training, background and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of one or any combination of the following: supplemental application; written examination(s); qualifications appraisal oral examination; performance examination; or technical oral examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations.

HOW TO APPLY

All applications must be submitted online via the Personnel Commission's website at: [http://www.lbschools.net/Departments/Personnel Commission/](http://www.lbschools.net/Departments/Personnel_Commission/). The Personnel Commission has computer kiosks for your use, and staff will be available to offer assistance needed with completing your online application Monday - Friday, 8:00 a.m. - 4:30 p.m.

A resume will not substitute for the required forms. Completed forms must be received no later than:

Extended Deadline: 4:30 p.m., Friday, July 14, 2023
Application Deadline: 4:30 p.m., Friday, June 16, 2023

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the Personnel Commission. The decision on granting reasonable accommodation will be on a case-by-case basis.

Long Beach Unified School District
Personnel Commission Office
4400 Ladoga Avenue
Lakewood, CA 90713
(562) 435-5708

[http://www.lbschools.net/Departments/Personnel Commission/](http://www.lbschools.net/Departments/Personnel_Commission/)

WE ARE AN EQUAL OPPORTUNITY TITLE VIII/MERIT SYSTEM EMPLOYER





CLASSIFIED EMPLOYMENT OPPORTUNITY

DISTRICT SECURITY OFFICER

FINAL FILING DATE:

Continuous

JOB INFORMATION:

Permanent 12 month position. Positions are 100% FTE (8 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general direction, patrol and monitor District properties to protect District property against vandalism, illegal entry, fire and theft; enforce laws and regulations; respond to emergency situations and non-emergency dispatcher calls for service; perform related duties as assigned.

MINIMUM QUALIFICATIONS

EDUCATION AND TRAINING:

Graduation from high school or equivalent. College-level coursework in criminal justice or a related field is desirable.

EXPERIENCE:

Some experience performing security work involving patrolling buildings and property to protect against vandalism, illegal entry, fire and theft.

Any other combination of education, training and experience which demonstrates that the applicant is likely to possess the required skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS:

(1) Incumbents in this class must possess and maintain a valid 832 Arrest and Firearms Certification as mandated by the California Penal Code throughout employment in this classification. (2) Prior to employment in this classification, successful candidates must pass a comprehensive background investigation and psychological evaluation. (3) Incumbents must obtain a certificate of completion of a school security guard training course within six months of employment. (4) Possession of a valid California Class C Driver's License is required at the time of appointment. (5) An applicant for this class will be required to obtain, at his/her own expense, and submit his/her motor vehicle driving record at the time of appointment. The record must meet and be maintained at the District's safe driving record standard. Failure to meet this requirement will result in the disqualification and/or rejection of the eligible regardless of any other standing. (6) Incumbents in this classification must possess within six months of employment and maintain CPR/First Aid certification throughout employment in this classification. (7) Incumbents must qualify periodically with a District approved firearm at a specified police or sheriff's range. (8) Incumbents will be required to work evenings, swing shifts, weekend assignments and graveyard shifts. (9) May be required to travel from one location to another.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, he/she will be requested to disclose information about felony and/or misdemeanor convictions.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

SALARY RANGE HOURLY:

START: \$28.61
6 MONTHS: \$30.19
1 ½ YEARS: \$31.85
2 ½ YEARS: \$33.59
3 ½ YEARS: \$35.44

PHYSICAL DEMANDS:

Visual field and depth and color. Hearing and speaking to exchange information in person and on the telephone. Seeing to read, prepare and proofread documents and perform assigned duties. Sitting and standing for extended periods of time. Dexterity of hands and fingers to perform duties including driving a vehicle and using standard security equipment. Wear a duty belt weighing approximately 25 pounds and ballistic vest during assigned shifts. Agility and strength to make apprehensions and to protect self from attack. Sufficient strength to push and pull rolling and swinging security gates. Walking and climbing stairs.

APPLICATION:

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SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of one or any combination of the following: supplemental application; written examination(s); qualifications appraisal oral examination; performance examination; or technical oral examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations. The eligibility list for this classification will remain in effect for a period of 6 months.

PERSONNEL COMMISSION

Long Beach Unified School District
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24 hour job hotline: (562) 491-JOBS
www.lbschools.net/Departments/Personnel_Commission/

WE ARE AN EQUAL OPPORTUNITY TITLE VII/MERIT SYSTEM EMPLOYER

Dual Continuous 5202 JG

LBUSD employees, please see reverse side for important information.



Amey Van Jones

Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013 the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

Guidelines:

- ❖ **It is the responsibility of the promotional candidate to submit appropriate documentation at the time of application but in no event no later than the application deadline.**
- ❖ **Attendance Incentive documentation: The Personnel Commission will accept the *Lost Time Report, which is a payroll report that can be printed by your site payroll clerk.* Only the three most recent fiscal years can be used to earn attendance incentive points.**
- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

4.3.F. ATTENDANCE AND/OR PROFESSIONAL GROWTH INCENTIVE. An attendance incentive shall be added to the composite score of each promotional candidate competing in a promotional or dual certification examination. The attendance incentive shall be one point for each year of service in which the promotional candidate has had four (4) occurrences or less of sick leave used for each fiscal year up to a maximum of three (3) total points. Only the three most recent fiscal years can be used to earn attendance incentive points. An occurrence in this instance shall be defined as one full assignment day or days taken consecutively as sick leave.

A professional growth incentive shall be added to the composite score of each promotional candidate competing in a promotional examination or dual certification examination. The professional growth incentive shall be one point for each year within a two year period in which the applicant has successfully completed classes, training or seminars which would enhance his/her knowledge, skills and abilities in the promotional classification. A maximum of two (2) professional growth incentive points can be earned. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.

The maximum attendance and/or professional growth incentive points a promotional candidate may earn is a total of five (5) points. Promotional candidates are responsible for providing proof of their attendance and/or completion of classes, training and seminars at the time of application but in no event no later than the application deadline. In circumstances in which there are multiple instances of sick leave use for FMLA, CFRA and IA, the matter will be considered on a cases by case basis by the administrator of the Personnel Commission.



CLASSIFIED EMPLOYMENT OPPORTUNITY

HEAVY TRUCK DRIVER

FINAL FILING DATE:

4:30 p.m., Tuesday, July 11, 2023.

JOB INFORMATION:

Permanent 10-month or 12-month position, 100% FTE (8 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under the direction of an assigned supervisor, drive a District vehicle to provide District-wide service for the delivery, transfer and placement of food, supplies, furniture, mail, trash and equipment; transport freight in a safe and efficient manner; maintain records and reports related to assigned activities; perform related duties as assigned.

MINIMUM QUALIFICATIONS

EDUCATION AND TRAINING:

Equivalent to graduation from high school.

EXPERIENCE:

One year of recent experience driving trucks of at least 26,001 pounds gross vehicular weight in delivery work or in a warehouse environment.

OR

One year of recent experience serving as a regular or substitute Truck Driver with Long Beach Unified School District.

Any other combination of training and experience that could likely provide the desired skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS:

(1) Valid California Class B driver's license with airbrake endorsement. (2) Some positions in this classification may require forklift certification within six months of employment. (3) Some positions assigned to the Transportation Branch may be required to qualify for a California Special Driver certificate for school bus operation by completion of the probationary period or after six months if transferring from another department. (4) Applicants for this classification will be required to obtain and submit, at his/her own expense, his/her current motor vehicle driving record at the time of appointment. The record must meet and be maintained at the District's safe driving standard. Failure to meet this requirement will result in the disqualification of the applicant regardless of any other standing. (5) Under federal law, those individuals required to possess a commercial driver's license shall be subject to alcohol and controlled substance testing. (6) Maybe required to travel from one location to another.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

SALARY RANGE HOURLY:

START:	\$28.61
6 MONTHS:	\$30.19
1 ½ YEARS:	\$31.85
2 ½ YEARS:	\$33.59
3 ½ YEARS:	\$35.44

APPLICATION:

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SELECTION PROCEDURE:

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PERSONNEL COMMISSION

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Dual Exam 24-0003-0187 MG

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www.lbschools.net/jobs

Amy Van Dyke 13

Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013 the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

Guidelines:

- ❖ **It is the responsibility of the promotional candidate to submit appropriate documentation at the time of application but in no event no later than the application deadline.**
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- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

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A professional growth incentive shall be added to the composite score of each promotional candidate competing in a promotional examination or dual certification examination. The professional growth incentive shall be one point for each year within a two year period in which the applicant has successfully completed classes, training or seminars which would enhance his/her knowledge, skills and abilities in the promotional classification. A maximum of two (2) professional growth incentive points can be earned. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.

The maximum attendance and/or professional growth incentive points a promotional candidate may earn is a total of five (5) points. Promotional candidates are responsible for providing proof of their attendance and/or completion of classes, training and seminars at the time of application but in no event no later than the application deadline. In circumstances in which there are multiple instances of sick leave use for FMLA, CFRA and IA, the matter will be considered on a cases by case basis by the administrator of the Personnel Commission.



CLASSIFIED EMPLOYMENT OPPORTUNITY

INSTRUCTIONAL AIDE – EXPANDED LEARNING

FINAL FILING DATE:

Open Continuous

JOB INFORMATION:

Permanent 10-month full time (6 or 8 hours) and part time (3.8 hours) positions. Eligibility List is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general supervision, assist in the planning and implementation of Expanded Learning Opportunities Programs (ELO-P) which meet the needs of individual students; participate in and monitor students in program activities; perform related duties as assigned.

MINIMUM QUALIFICATIONS

EDUCATION AND TRAINING:

Graduation from high school or equivalent.

College-level coursework in early childhood education, social sciences, recreation, child development or a closely related field is desirable.

EXPERIENCE:

Six months of experience working with students in an instructional, extended day care or similar recreation program.

Any other combination of education, training and experience, which demonstrates that the applicant is likely to possess the required skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS:

(1) Incumbents must possess within six months of employment and maintain CPR/First Aid certification throughout employment in this classification. (2) Some positions in this classification may require the use of a personal automobile and possession of a valid California Class C driver's license.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

SALARY RANGE HOURLY:

START:	\$19.57
6 MONTHS:	\$20.65
1 ½ YEARS:	\$21.78
2 ½ YEARS:	\$22.97
3 ½ YEARS:	\$24.24

APPLICATION:

All applications must be submitted online via the Personnel Commission website. Be sure to complete all application materials. Supplemental questions are required for most jobs. If you need assistance completing your online application, please contact the Personnel Commission office.

SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of one or any combination of the following: supplemental application; written examination(s); qualifications appraisal oral examination; performance examination; or technical oral examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations.

PERSONNEL COMMISSION

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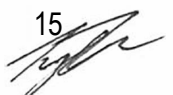
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Open Continuous 5319 JS

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www.lbschools.net/jobs





CLASSIFIED EMPLOYMENT OPPORTUNITY

INTERMEDIATE PAYROLL ACCOUNTING TECHNICIAN

FINAL FILING DATE:

4:30 p.m., Wednesday, July 12, 2023.

JOB INFORMATION:

Permanent 12-month positions. Positions are 100% FTE (8 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general supervision, perform the full range of payroll transactions of moderate difficulty for all District employees; perform related duties as assigned.

MINIMUM QUALIFICATIONS

EDUCATION AND TRAINING:

Equivalent to graduation from high school. Course work at an accredited institution in accounting and/or financial record keeping is desirable.

EXPERIENCE:

Two years of full-time financial record keeping work, preferably including payroll systems

Any other combination of training and/or experience which demonstrates that the applicant is likely to possess the required skills, knowledges and abilities may be considered.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

SALARY RANGE HOURLY:

START:	\$24.99
6 MONTHS:	\$26.35
1 ½ YEARS:	\$27.81
2 ½ YEARS:	\$29.33
3 ½ YEARS:	\$30.94

APPLICATION:

All applications must be submitted online via the Personnel Commission website. Be sure to complete all application materials. Supplemental questions are required for most jobs. If you need assistance completing your online application, please contact the Personnel Commission office.

SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of one or any combination of the following: supplemental application; written examination(s); qualifications appraisal oral examination; performance examination; or technical oral examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations.

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Dual 24-0006-0756 MG

LBUSD employees, please see reverse side for important information.



www.lbschools.net/jobs

Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013 the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

Guidelines:

- ❖ **It is the responsibility of the promotional candidate to submit appropriate documentation at the time of application but in no event no later than the application deadline.**
- ❖ **Attendance Incentive documentation: The Personnel Commission will accept the *Lost Time Report, which is a payroll report that can be printed by your site payroll clerk.* Only the three most recent fiscal years can be used to earn attendance incentive points.**
- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

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A professional growth incentive shall be added to the composite score of each promotional candidate competing in a promotional examination or dual certification examination. The professional growth incentive shall be one point for each year within a two year period in which the applicant has successfully completed classes, training or seminars which would enhance his/her knowledge, skills and abilities in the promotional classification. A maximum of two (2) professional growth incentive points can be earned. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.

The maximum attendance and/or professional growth incentive points a promotional candidate may earn is a total of five (5) points. Promotional candidates are responsible for providing proof of their attendance and/or completion of classes, training and seminars at the time of application but in no event no later than the application deadline. In circumstances in which there are multiple instances of sick leave use for FMLA, CFRA and IA, the matter will be considered on a cases by case basis by the administrator of the Personnel Commission.



CLASSIFIED EMPLOYMENT OPPORTUNITY

RECREATION AIDE-EXPANDED LEARNING

FINAL FILING DATE:

Open Continuous

JOB INFORMATION:

Part-time 10-month positions. Positions are 37.5% FTE (less than 20 hours per week, no benefits). Eligibility list may be used to fill current and future vacancies as they occur.

JOB SUMMARY:

Under immediate supervision, provide for and assure a safe, clean and secure environment for students enrolled in Expanded Learning Opportunities Program (ELO-P); organize and oversee recreational and playground activities; perform related duties as assigned.

MINIMUM QUALIFICATIONS

TRAINING AND EXPERIENCE:

Experience working with children in an instructional, expanded learning or similar program is highly desirable.

Any other combination of education, training and experience, which demonstrates that the applicant is likely to possess the required skills, knowledge or abilities, may be considered.

SPECIAL REQUIREMENTS:

Incumbents in this classification must possess within six months of employment and maintain CPR/First Aid certification throughout employment in this classification.

WORKING ENVIRONMENT:

Playground, indoor and outdoor environment. Evening and varied hours. Seasonal heat and cold or adverse weather conditions.

PHYSICAL DEMANDS:

Walking or standing for extended periods of time. Bending at the waist, kneeling or crouching. Pushing, pulling, lifting and carrying supplies weighing up to 25 pounds. Twisting and turning to monitor activities of children. Hearing and speaking to exchange information in person and on the telephone. Dexterity of hands and fingers to operate playground and office equipment. Seeing to monitor activities of children.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, he/she will be required to disclose information about felony and/or misdemeanor convictions.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

SALARY RANGE HOURLY:

START: \$18.06

APPLICATION:

All applications must be submitted online via the Personnel Commission website. Be sure to complete all application materials. Supplemental questions are required for most jobs. If you need assistance completing your online application, please contact the Personnel Commission office.

SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of one or any combination of the following: supplemental application; written examination(s); qualifications appraisal oral examination; performance examination; or technical oral examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations. The eligibility list for this classification will remain in effect for a period of six (6) months.

PERSONNEL COMMISSION

Long Beach Unified School District
4400 Ladoga Avenue, Lakewood, CA 90713
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Open Continuous 5317 JS

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CLASSIFIED EMPLOYMENT OPPORTUNITY

SENIOR ACCOUNTING ASSISTANT

FINAL FILING DATE:

4:30 p.m., Wednesday, July 12, 2023.

JOB INFORMATION:

Permanent 12-month positions. Positions are 100% FTE (8 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general supervision, take the lead and/or perform difficult and specialized clerical accounting, financial and statistical work in identifying discrepancies and correcting accounting records, documents and reports; make journal entries and reports and reconcile and balance accounts; perform related duties as assigned.

MINIMUM QUALIFICATIONS

EDUCATION AND TRAINING:

Equivalent to graduation from high school. Completion of at least nine semester units of college level introductory accounting courses is required.

EXPERIENCE:

Three years of full-time financial or statistical record keeping work one of which is preferably in a public agency.

Any other combination of training and/or experience which demonstrates that the applicant is likely to possess the required skills, knowledges and abilities may be considered.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

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SALARY RANGE HOURLY:

START:	\$27.09
6 MONTHS:	\$28.59
1 ½ YEARS:	\$30.16
2 ½ YEARS:	\$31.82
3 ½ YEARS:	\$33.58

APPLICATION:

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SELECTION PROCEDURE:

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WE ARE AN EQUAL OPPORTUNITY TITLE
VII/MERIT SYSTEM EMPLOYER

Dual 24-0007-0760 MG

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Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

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Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Eligibility Lists

PAGE: 21-22

Date: June 29, 2023

Reason for Consideration: Approval

CUSTODIAN (CATALINA ISLAND)

OPEN CONTINUOUS 23-0030-0139

List Valid: 06/30/2023-06/30/2024

Total Applications Received: 32

No. Passed: 2 No. Failed: 1

Total Invited to Exam: 10

No. Withdrew: 14 No. Screened Out: 15

**HEAD START INSTRUCTIONAL AIDE -
BILINGUAL SPANISH**

DUAL 23-0245-5235

List Valid: 06/28/2023-06/28/2024

Total Applications Received: 10

No. Passed: 2 No. Failed: 0

Total Invited to Exam: 2

No. Withdrew: 0 No. Screened Out: 8

INSTRUCTIONAL AIDE – ART

DUAL 23-0313-5311

List Valid: 06/22/2023-06/22/2024

Total Applications Received: 74

No. Passed: 31 No. Failed: 1

Total Invited to Exam: 43

No. Withdrew: 11 No. Screened Out: 31

**INSTRUCTIONAL AIDE - EDUCARE
BILINGUAL SPANISH**

OPEN CONTINUOUS 23-0267-5205

List Valid: 06/26/2023-06/26/2024

Total Applications Received: 8

No. Passed: 0 No. Failed: 0

Total Invited to Exam: 2

No. Withdrew: 2 No. Screened Out: 6

INSTRUCTIONAL AIDE – SPECIAL

OPEN CONTINUOUS 23-0322-0448

List Valid: 06/28/2023-06/28/2024

Total Applications Received: 14

No. Passed: 3 No. Failed: 0

Total Invited to Exam: 3

No. Withdrew: 0 No. Screened Out: 11

LIBRARY/MEDIA ASSISTANT

DUAL CONTINUOUS 23-0284-0465

List Valid: 06/30/2023-06/30/2024

Total Applications Received: 67

No. Passed: 6 No. Failed: 3

Total Invited to Exam: 13

No. Withdrew: 4 No. Screened Out: 54

LIBRARY/MEDIA ASSISTANT

DUAL 23-0302-0465

List Valid: 06/26/2023-06/26/2024

Total Applications Received: 72

No. Passed: 8 No. Failed: 3

Total Invited to Exam: 12

No. Withdrew: 1 No. Screened Out: 60

MAIL DELIVERY DRIVER**DUAL****23-0278-0219**

List Valid: 06/28/2023-06/28/2024

Total Applications Received: 108

No. Passed: 6 No. Failed: 18

Total Invited to Exam: 38

No. Withdrew: 14 No. Screened Out: 70

NUTRITION SERVICES WORKER**OPEN****23-0311-5068**

List Valid: 06/27/2023-12/27/2023

Total Applications Received: 21

No. Passed: 9 No. Failed: 2

Total Invited to Exam: 15

No. Withdrew: 2 No. Screened Out: 8

RECREATION AIDE**OPEN CONTINUOUS****23-0309-5255**

List Valid: 06/28/2023-12/28/2023

Total Applications Received: 31

No. Passed: 25 No. Failed: 0

Total Invited to Exam: 25

No. Withdrew: 0 No. Screened Out: 6

SENIOR PROGRAM MANAGER, FACILITIES DEVELOPMENT AND PLANNING**DUAL****23-0270-5307**

List Valid: 06/28/2023-06/28/2024

Total Applications Received: 13

No. Passed: 3 No. Failed: 3

Total Invited to Exam: 7

No. Withdrew: 1 No. Screened Out: 6

STAFF SECRETARY – BILINGUAL SPANISH**DUAL****23-0285-5085**

List Valid: 06/28/2023-06/28/2024

Total Applications Received: 108

No. Passed: 6 No. Failed: 46

Total Invited to Exam: 82

No. Withdrew: 30 No. Screened Out: 26

EXTENDED ELIGIBILITY LIST**SITE SPECIALIST – STUDENT ENGAGEMENT****PROMOTIONAL****22-0244-5300**

Extended list expiration date: 01/01/2024

Total applicants on list: 3

No. of current eligible: 2

Extended List Period: 6 months

No. of waivers or removals: 0

CERTIFIED TO BE CORRECT: Susan Leaming DATE: June 29, 2023

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Annual Election of Officers for 2023-2024 PAGES: 23

Date: June 29, 2023

Personnel Commission Rule 2.6 *Election of Officers* states that the Commission shall elect a new chairperson and vice-chairperson in May. The Personnel Commissioners postponed the Annual Election until the Regular Meeting being held on June 29, 2023.