



PERSONNEL COMMISSION

PLEASE POST

PERSONNEL COMMISSION MEETING January 24, 2008 MINUTES

Testing Room
Personnel Commission Office
999 Atlantic Avenue
Long Beach, CA 90813

Chairperson Chuck Acosta called the meeting of the Personnel Commission to order at 8:18 a.m. at which time he led the pledge of allegiance to the flag.

COMMISSION MEMBERS PRESENT STAFF MEMBERS PRESENT

Chuck Acosta, Chairperson
Vera Mulkey, Member

Ramon Curiel, Executive Officer
Stephanie Jimenez, Sr. Administrative Secretary
Marilyn Doss, Personnel Analyst
Rob Pfingsthorn, Sr. Personnel Analyst
Alison Maitlen, Personnel Analyst
Dale Culton, Certification Services Manager
Paula Wiesenhutter, Certification Services Supervisor
Maria Braunstein, Associate Personnel Analyst
Mary Cates, Human Resources Supervisor
Susan Brister, Human Resources Technician
Judy Marshall, Human Resources Technician
Maria Villalobos, Human Resources Technician
Adriana Araujo-Honorio, Staff Secretary

PRELIMINARY

Guests: Mary Brown, CSEA President; Adrienne Rambo, CSEA Unit A, Vice President; Dan Ewaskey, CSEA Unit B, Vice President; Danny Hughes, appellant.

HEARING OF PUBLIC TESTIMONY AND QUESTIONS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

None.

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REPORT FROM THE EXECUTIVE OFFICER

REPORT FROM THE EXECUTIVE OFFICER

Mr. Curiel discussed the budget briefly. Mr. Curiel explained to the Commissioners that we are presently in a deep Hiring Freeze. Mr. Curiel explained that Personnel Commission is placing a strong emphasis on our substitute pool at this time. Chairperson Chuck Acosta commented that the word is out with our future incoming teachers regarding the District's budget cut. Chairperson Acosta expressed his sadness hearing of the upcoming budget cut.

Mr. Curiel provided the Commissioners with a current handout of the Recruitment and Testing Services Activity calendar.

Mr. Curiel provided the Commissioners with a Rules and Regulations timeline for revisions and changes to be made. Maria Braunstein was available to answer any questions. Mr. Curiel commented that CSEA has agreed to the Rules and Regulations process and timeline. Chairperson Chuck Acosta asked Ms. Braunstein if the changes and revisions can be made identifiable for reviewing purposes.

Lastly, Mr. Curiel updated the Commission on the status of the upcoming disciplinary hearings. There is a hearing scheduled for Brian Wilson on February 12th and a hearing scheduled for Kris Donald on February 22nd.

PERSONNEL COMMISSION MINUTES

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The minutes of the January 10, 2008 Personnel Commission Meeting were approved.

CREATE A NEW POSITION

CREATE A NEW POSITON

<u>SITE</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>
Naples	Instructional Aide-Special	47.5% 202 Day
Dooley	Instructional Aide-Special	47.5% 202 Day
Dooley	Instructional Aide-Special	47.5% 202 Day
Carver	Instructional Aide-Special	47.5% 202 Day

RESTRUCTURE AN EXISTING POSITION

RESTRUCTURE AN EXISTING POSITION

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>
Alvarez, Jennifer	Instructional Aide - Special	From: 47.5 % 202 Day
	Carver	To: 75% 202 Day
	Dooley	

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove a name from current eligibility lists per Personnel Commission Rule 4.2.A.7. The individual was not present. The Commission acted to remove Jonathan Johnson from current eligibility lists.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove a name from current eligibility lists per Personnel Commission Rule 4.2.A.7. The individual was not present. The Commission acted to remove Mark Kitchen from current eligibility lists.

REMOVAL FROM ELIGIBILITY LIST

REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove a name from current eligibility lists per Personnel Commission Rule 4.2.A.7. The individual was not present. The Commission acted to remove Wyesha Taylor from current eligibility lists.

APPEAL OF DISQUALIFIED APPLICANT

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Staff submitted a recommendation to disqualify an applicant from the examination process per Personnel Commission Rule 4.2.A.7 and 4.3. The appellant, Danny Hughes, was present and requested to be heard in Closed Session. The Commission moved this item to Closed Session.

BULLETINS

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Personnel Commission Rule 4.6.B.1, states that the Personnel Commission Executive Officer shall be responsible for issuing job announcement bulletins to publicize recruitment and examination processes. All job bulletins issued are then to be ratified at the first reasonable opportunity at a Commission meeting. The Commission acted to ratify the following bulletin:

Systems Operator

Dual

08-01008-5111

ELIGIBILITY LISTS

ELIGIBILITY LISTS

Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. All such eligibility lists shall then be certified at the first reasonable opportunity at a Commission meeting following the protest and review period. The Commission acted to certify the following eligibility lists:

Campus Security Officer	Open/Cont	08-0089-5011
Campus Security Officer (Limited Term/Substitute)	Open/Cont	07-LTES-5011
Nutrition Services Worker	Open/Cont	08-0107-5068
School Safety Officer	Open/Cont	08-0090-5014

OTHER ITEMS

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Mr. Curiel reminded the Commissioners to attend the CSEA, Area "G" Chapter Officers Installation Breakfast on January 26, 2008.

Mary Brown, CSEA President, reported to the Commissioners, that the letter of support for the re-appointment for Chairperson Chuck Acosta will be presented at the CSEA Chapter meeting held this evening on Thursday, January 24, 2008.

CLOSED SESSION

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The Personnel Commission adjourned to Closed Session at 8:30 a.m. to hear the appeal of Danny Hughes.

RETURN TO OPEN SESSION

RETURN TO OPEN SESSION

The Personnel Commission returned to Open Session at 9:07 a.m.

The following reportable actions were taken during Closed Session:

The Commission acted to sustain staff's recommendation to disqualify Danny Hughes from current eligibility lists and instructed the Executive Officer to notify him of this decision.

NEXT MEETING

NEXT MEETING

The next regular meeting of the Personnel Commission will be held on Thursday, February 7, 2008. The meeting will be at 8:15 a.m. in the Testing Room of the Personnel Commission Office, 999 Atlantic Avenue, Third Floor, Long Beach, 90813.

ADJOURNMENT

ADJOURNMENT

There being no further business, Chairperson Acosta adjourned at 9:10 a.m.

Respectfully submitted,

Ramon Curiel
Executive Officer

sj